



Façade Improvement Grant Application

"The Façade Improvement Grant program, underwritten by United Animal Health and supported by Indiana Landmarks, is designed to encourage and support efforts to maintain and enhance the unique streetscape of Sheridan's Main Street. The grants support work that will improve the appearance of building facades while providing a uniform and integrated look to our historic downtown -- honoring both its history and its current, emerging vitality."

Composed by Sheridan business owners and residents attending a series of workshops "Main Street Sheridan | A NEW VIEW"

This application is for \$2,000 to \$10,000 in matching funds for historic preservation, renovation, and restoration of commercial building façades on Main Street, Sheridan from 2nd Street to 6th Street. Please refer to the list of eligible projects, as determined by a committee of Main Street building owners, . Commercial buildings outside the district named "The Historic Downtown Sheridan District listed on the National Register of Historic Places" will also be considered. After you fill out this grant application, we will contact you to go over details and any questions that we have regarding your plans. Applications will be received until 4:00 PM (or postmarked by 4:00 PM) on Wednesday, November 23, 2022 in person, by email, by United States Postal Service, or by courier at the front desk of United Animal Health at 322 South Main Street, Sheridan, Indiana, 46069. Announcement of grantees will be Tuesday, December 6, 2022 and shall be posted on the windows of United Animal Health at 322 S. Main Street, Sheridan, IN 46069. Grantees will be notified by the Design Review Committee before the public announcement. If you have any questions, please contact Sheridan community liaison Cindy Kever at (317) 710-4514 or keevercynthia@gmail.com.

Before You Begin...

All of these items are required to be submitted with your application. Before you begin, it is recommended that you have all materials in front of you. This checklist is for your personal use.

Make sure you have:

- Photo of existing façade, or
- Photo of proposed project area as it is
- Photo, illustration, or sketch of your proposed project
- Letter of permission from building owner (if you are not the building owner)
- Budget for total project costs and all related vendor estimates (a sample budget form is attached to this application).

Qualifying Facade Guidelines

Please confirm that your project complies with these guidelines. To qualify for a grant your proposed project must meet the criteria listed below.

- Maintains historic or architectural integrity of the building
- Preserves or restores architectural features
- Uses materials and colors that match building or district identity
- Considers the entire building
- Takes cues from neighboring buildings
- Maintains continuity with character of the district (e.g. storefront retail, etc.)
- Improves or maintains interest and appeal at street level
- Expands or maintains visual access to building interiors

Let's Get Started (Please print your responses)

1. Address of Property (where Façade Improvement will take place) *

2. Applicant Name(s) *

**Indicates response is required.*

3. Applicant Home Address *

4. Applicant Phone Number *

5. Applicant E-mail *

6. Applicant Preferred Contact Method * (Please circle one)

Phone	Email
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7. Who is the Owner of the Building to be Improved? *

8. Building Owner Mailing Address and Phone Number (if you are not the Building Owner)

**Indicates response is required.*

9. Please Describe Your Project *

10. Total Project Cost *

Example: \$11,250.00

11. Requested Grant Amount. * Each Façade Improvement Grant requires a 50% match from the building owner/operator *with the exception of Architectural Planning which will be reimbursed up to \$1,000 without a match*, provided plans or drawings are used to inform the façade improvements. Absolutely no grant awarded shall exceed \$10,000.

Example: $\$11,250/2 = \$5,625$ or
 $\$12,250 - \$1,000 = 11,250/2 = \$5,625$

12. Anticipated Project Start Date *

*Indicates response is required.

13. Estimated Project Completion Date * (Priority will be given to projects that can be completed before May 1, 2023.)

14. Please Submit a Photo of Current Façade * **Identify this as Exhibit A. with a label on back.**

 Check here when you have labelled **Exhibit A.** and added it to your Application Packet. (Please note: You may have more than one.)

15. Please submit an Illustration, sketch, or drawing of proposed project * **Identify this as Exhibit B. with a label on the back.**

 Check here when you have labelled **Exhibit B.** and added it to your Application Packet. (Please note: You may have more than one.)

16. Letter of Permission from Building Owner (**if YOU ARE NOT the building owner**). This letter should give owner's consent to conduct your proposed façade improvements. **Identify this as Exhibit C. with a label on the back.** Please disregard this question if you are the building owner and applicant.

Today's date

Please compile this Application, your Exhibit A., Exhibit B., Exhibit D., and if required, Exhibit C. (*Letter of Consent from Owner*) and place in an envelope and deliver to the address below by 4:00 PM, Wednesday, November 23, 2022:

Vickie Vandergrift
United Animal Health
322 South Main Street
Sheridan, Indiana 46069

Thank you for your interest in making our Main Street in Sheridan a very special place!